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DIAL-UP NETWORKING FOR WINDOWS 95/98/ME

PART I: Creating A RollaNet Connection Icon

1. Double-click **My Computer** on your Windows desktop. Windows ME users, double-click the Control Panel folder next.
2. All windows users double-click the **Dial-Up Networking** folder. If you do not have a Dial-up Networking folder, go to Part IV for instructions on how to install it.
3. Double-click **Make New Connection** if the wizard doesn't start automatically.
4. Enter **RollaNet** as the name of the computer being called.
5. Check that you modem is selected. Then click **Next**.
6. Enter the 573 Area Code and the dial-up number provided on your "Welcome Letter."
7. Click **Next**, then click **Finish**.
8. A new Connection icon will appear named **RollaNet**. Right click once on the **RollaNet** icon and select **Properties** from the box that pops up (if you don't get a pop-up box, you did not click using the RIGHT mouse button).
9. If you are using Windows 95/98, click the **Server Types** tab. If using Windows ME, click the **Networking** tab.
10. Check that the type of dialup server is set to **PPP:...** (it doesn't matter what follows PPP).
11. Make sure **Enable software compression** and **TCP/IP** are the only boxes checked. If you consistently fail to make a connection, you may need to uncheck **Enable software compression**.
12. Click the **TCP/IP Settings** button.
13. Check that **Server assigned IP address** and **Server assigned name server addresses** are enabled. The bottom two boxes should also be checked. Click **OK**. If you use Windows 95/98, click **OK** to return to the control panel and skip to step #16.
14. Windows ME users, click the **Security** tab. If you would like your computer to connect automatically, click the **Connect Automatically** box and enter the userid and password that is on your Welcome Letter. Make sure none of the boxes under Security Options are checked.
15. Windows ME users, click the Dialing tab. Under Redial settings, enter the number of times you would like your modem to redial. Make sure **Enable Idle Disconnect** and **Disconnect when connection may not be needed** are not checked. Click **OK**.
16. All windows users, click on **Connections** on the menu bar and then **Settings**.
17. Windows ME users, make sure **Show an icon after connected** is checked. Click the **Security** tab and make sure **Disable sending of Lan Manager passwords** is the only box checked.
18. Windows 95/98 users, choose Redial. Set **Before giving up retry** to the number of times you would like your modem to redial. Be sure **Prompt to use Dial-Up Networking** is checked.
19. Click **OK** to close the Settings window.
20. Right click on your RollaNet connection and select **Create Shortcut**. Click **Yes** on the box that comes up. This places the shortcut on your desktop.
21. Close all programs and windows. Restart your computer in order to activate your connection.

PART II: Connecting to RollaNet

1. Double-click the **RollaNet** shortcut that is on your desktop.
2. In the 'Username' field enter the **userid** found on your Welcome Letter. **Make sure there are no capital letters or spaces.**
3. In the 'Password' field enter the **password** found on your Welcome Letter. **Make sure there are no capital letters or spaces.**
4. Click the **Connect** button.
5. You modem will now dial and connect you to RollaNet. This will take a minute.
6. If you are able to connect, you can now start your web browser or email program.
7. When you are ready to get off the Internet, close any Internet applications that you might be running. Then, double-click on your **RollaNet** shortcut and click the disconnect button.
8. If you are unable to connect, refer to Part III on the reverse side of this page.

PART III : Troubleshooting: Network Components

1. If you are not able to connect, click the **Start** button, go to **Settings** and then **Control Panel**. Double-click **Network**. In the box that says “The following network components are installed,” you should have Client for Microsoft Networks, Dial-up Adapter, and TCP/IP listed.
2. If you do not have **Client for Microsoft Networks** listed, click the **Add** button.
 - a. From the box, select **Client**, then **Add**.
 - b. In the left box select **Microsoft** and in the right select **Client for Microsoft Networks**. Click **OK** to return to the Network screen.
 - c. Now click on **Client for Microsoft Networks** and then click the **Properties** button. Make sure **Quick Logon** is the only box checked. Click **OK** to return to the Network screen again.
3. If you do not have **Dial-Up Adapter** listed, click the **Add** button.
 - a. From the box, select **Adapter**, then **Add**.
 - b. In the left box select **Microsoft** and on the right select **Dial-Up Adapter**. Click **OK**.
4. If you do not have **TCP/IP** listed, click the **Add** button.
 - a. From the box, select **Protocol**, then **Add**.
 - c. On the left select **Microsoft** and on the right select **TCP/IP**. Click **OK** to return to the Network screen.
 - b. Now click on **TCP/IP** and then click the **Properties** button.
 - c. Click the **DNS Configuration** tab and make sure **Disable DNS** is selected.
 - d. Click the **IP Address** tab if you have one (if not, just skip this step) and make sure **Obtain an IP Address** automatically is selected.
 - e. Click the **WINS Configuration** tab if you have one (if not, just skip this step) and make sure **Disable WINS** is selected. Click **OK**.
5. In the Primary Network Logon field, make sure **Client for Microsoft Networks** is selected.
6. Click the **Identification** tab.
7. Enter your userid in the ‘Computer Name’ field, enter whatever you would like in the ‘Work Group’ field.
8. Click **OK** twice.
9. If you are prompted for your Windows disk, place it in the drive. Reboot when you are prompted to do so.
10. If Windows prompts you for a Username and Password: enter your Userid in the entry for Username, but leave the password entry blank. Click **OK**. Again, leave both entries for the password blank. Click **OK**.
11. Try to connect again. If you are still having problems, please call our Helpdesk at 364-0852. Please have available a list of the errors that you are receiving and at what point you are receiving them.

PART IV: Install Dial-Up Networking (DUN)

Use this section only if Dialup Networking is not already installed on your computer.

1. Click on the **Start** button. Select **Settings** then **Control Panel**. If you cannot find the Dial-up Networking icon in the Control panel, double click on **Add/Remove Programs**.
2. Double click the **Windows Setup** tab, then click once on the **Communications** option, then click on the **Details** button.
3. From the **Communications** window make sure that the **Dial-Up networking** option is checked. Then click on **OK**. Then click on **OK** again.
4. If you are prompted for a computer name or workgroup, select the **Identification** tab.
5. Enter your <USERID> in the field for 'Computer Name', enter anything you like in the field for the 'Work Group'. Click **OK** to return to the Network window. Now click on the **OK** button from the 'Network' window.
6. Windows 95/98/ME will need to update files, it may ask for the Windows CD or disks so it's advisable to have them to hand. You will then be prompted to reboot your machine. Please follow the instructions and reboot at this point.
7. If Windows prompts you for a Username and Password during the re- boot process, enter your <USERID> in the entry for 'Username', but leave the password entry empty. Click on **OK**. Again, leave both entries for confirmation of password empty. Finally click on **OK**.
8. Begin again at Part I.